

## Tax Checklist

**We want to make sure you get every tax credit and deduction you're entitled to.**

So, before you get started on your taxes, make sure you have all the receipts and income records you need.

### **Slips**

- o T4 slips (Employment income)
- o Employment insurance benefits (T4A or T4E)
- o COVID-19 relief payments or repayments (T4A)
- o Interest, dividends, mutual funds (T3, T5, T5008)
- o T2202 Tuition and Enrollment Certificate
- o Old Age Security and CPP benefits (T4A-OAS, T4AP)
- o Other pensions and annuities (T4A, T4RSP, T4RIF)
- o Social assistance payments (T5007)
- o Worker's compensation benefits (T5007)
- o All other information slips

### **Receipts**

- o RRSP contribution receipts
- o Support for a child, spouse or common-law partner
- o Professional or union dues
- o Tool expenses (Tradespersons & apprentice mechanics)
- o Office-in-home expenses (if working at home due to COVID)
- o Other employment expenses
- o Teacher's school supplies
- o Medical expenses
- o Home renovations (seniors & disabled)
- o Charitable donations
- o Political contributions

### **Receipts (continued)**

- o Childcare expenses
- o Adoption expenses
- o Moving expenses
- o Interest paid on student loans
- o Carrying charges & interest expenses
- o Exams for professional certification
- o Digital news subscription
- o Labour Mobility Deduction for Tradespeople

### **Other documentation**

- o Notice of Assessment/Reassessment
- o Canada Revenue Agency correspondence
- o Sale of principal residence and purchase cost
- o Sale or deemed sale of stocks, bonds or real estate including purchase cost
- o Northern residents deductions receipts
- o Business, farm or fishing income/expenses
- o Disability Tax Credit Certificate
- o Declaration of Conditions of Employment (T2200 or T2200S)
- o Volunteer Firefighters certification
- o Written certification for eligible educator school supplies
- o